## Erosion and Sedimentation Control (ESC) Permit Application Process

### UNC Construction Project 1.0 Acre or Greater on UNC Property

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<th>Type of Permit</th>
<th>Design and UNC EHS Review Phase</th>
<th>UNC Legal Approval and Check Request</th>
<th>NCDEQ Submittal and Review</th>
<th>NCDEQ Plan Approval</th>
<th>NOI Submittal (Online)</th>
<th>Permit Arrives at UNC</th>
<th>Pre-Construction Meetings</th>
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<tr>
<td><strong>Regular Review</strong></td>
<td>Designer reviews ESC requirements with EHS. Designer writes ESC Plan. EHS reviews ESC Plan and gives feedback to Designer. <strong>Timeframe Varies</strong></td>
<td>EHS submits FRO to UNC Legal for signature. EHS submits NOI signature form to UNC Legal. <strong>14 Days</strong></td>
<td>Designer submits ESC Permit application packet to NCDEQ through the mail. <strong>30 Days</strong></td>
<td>If requested by NCDEQ, Designer submits corrected and/or additional information to NCDEQ. <strong>15 Days</strong>*</td>
<td>ESC Plan is approved by NCDEQ and Permit is mailed to UNC. <strong>7 Days</strong></td>
<td>Designer fills out DEQ online Notice of Intent (NOI) to begin construction. DEQ reviews NOI and sends request for payment. <strong>3 Days</strong></td>
<td>EHS gives Permit and COC to UNC Construction Manager (copy) and Contractor (original). <strong>2 Days</strong></td>
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<tr>
<td><strong>Express Review</strong></td>
<td>Plan is revised until EHS approves. Designer completes EHS-provided Financial Responsibility Form (FRO) template and sends to EHS for signature. <strong>30 - 60 days</strong></td>
<td>UNC Facilities Planning and Design submits check request for application fee. <strong>3 Days</strong>*</td>
<td>Designer schedules Express Review Meeting with NCDEQ Land Quality Section. EHS also attends meeting. Application packet is submitted in person at NCDEQ. <strong>5 Days</strong>*</td>
<td>If requested by NCDEQ, Designer submits corrected and/or additional information to NCDEQ. <strong>3 Days</strong>*</td>
<td>EHS attends pre-bid and pre-construction meetings.</td>
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*Per resubmittal

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**Timeframes:**
- 60+ days
- 7 Days
- 30 Days
- 14 Days
- 15 Days*
- 3 Days
- 7 Days
- 3 Days*
- 5 Days
- 2 Days

**Application Fees:**
- $65/acre
- $315/acre

**Additional Information:**
- Designer submits ESC Permit application packet to NCDEQ through the mail.
- EHS submits NOI signature form to UNC Legal.
- EHS submits FRO to UNC Legal for signature.
- Designer reviews ESC requirements with EHS.
- EHS reviews ESC Plan and gives feedback to Designer.
- UNC Facilities Planning and Design submits check request for application fee.
- Designer schedules Express Review Meeting with NCDEQ Land Quality Section.
- EHS also attends meeting.
- Application packet is submitted in person at NCDEQ.
- If requested by NCDEQ, Designer submits corrected and/or additional information to NCDEQ.

**Contacts:**
- EHS: Environment, Health and Safety [Environmental Affairs]
- ESC: Erosion and Sedimentation Control
- FRO: Financial Responsibility/Ownership Form
- NCDEQ: NC Department of Environmental Quality
- NCDM: Division of Energy, Mineral and Land Resources
- LQS: Land Quality Section

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http://ehs.unc.edu
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