

Erosion and Sedimentation Control (ESC) Permit Application Process

UNC Construction Project 1.0 Acre or Greater on UNC Property								
Type of Permit	Design and UNC EHS Review Phase	UNC Legal Approval and Check Request	NCDEQ Submittal and Review		NCDEQ Plan Approval	NOI Submittal (Online)	Permit Arrives at UNC	Pre-Construction Meetings
Regular Review <div style="border: 1px solid green; border-radius: 10px; padding: 5px; display: inline-block; margin-bottom: 5px;">60+ days</div> <div style="border: 1px solid green; border-radius: 10px; padding: 5px; display: inline-block; margin-bottom: 5px;">\$65/acre application fee</div>	Designer reviews ESC requirements with EHS. Designer writes ESC Plan. EHS reviews ESC Plan and gives feedback to Designer. <div style="text-align: center; color: blue; font-weight: bold; font-size: 24px;">→</div> Timeframe Varies	EHS submits FRO to UNC Legal for signature. EHS submits NOI signature form to UNC Legal. <div style="text-align: center; color: blue; font-weight: bold; font-size: 24px;">→</div> 14 Days	Designer submits ESC Permit application packet to NCDEQ through the mail. <div style="text-align: center; color: green; font-weight: bold; font-size: 24px;">→</div> 30 Days	If requested by NCDEQ, Designer submits corrected and/or additional information to NCDEQ. <div style="text-align: center; color: green; font-weight: bold; font-size: 24px;">→</div> 15 Days * * Per resubmittal	ESC Plan is approved by NCDEQ and Permit is mailed to UNC. <div style="text-align: center; color: blue; font-weight: bold; font-size: 24px;">→</div> 7 Days	Designer fills out DEQ online Notice of Intent (NOI) to begin construction. DEQ reviews NOI and sends request for payment. <div style="text-align: center; color: blue; font-weight: bold; font-size: 24px;">→</div> 3 Days	EHS gives Permit and COC to UNC Construction Manager (copy) and Contractor (original). <div style="text-align: center; color: blue; font-weight: bold; font-size: 24px;">→</div> 2 Days	EHS attends pre-bid and pre-construction meetings.
			Designer schedules Express Review Meeting with NCDEQ Land Quality Section. EHS also attends meeting. Application packet is submitted in person at NCDEQ. <div style="text-align: center; color: orange; font-weight: bold; font-size: 24px;">→</div> 5 Days	If requested by NCDEQ, Designer submits corrected and/or additional information to NCDEQ. <div style="text-align: center; color: orange; font-weight: bold; font-size: 24px;">→</div> 3 Days * * Per resubmittal				
Express Review <div style="border: 1px solid orange; border-radius: 10px; padding: 5px; display: inline-block; margin-bottom: 5px;">30 - 60 days</div> <div style="border: 1px solid orange; border-radius: 10px; padding: 5px; display: inline-block; margin-bottom: 5px;">\$315/acre application fee</div>	Plan is revised until EHS approves. Designer completes EHS-provided Financial Responsibility Form (FRO) template and sends to EHS for signature.	UNC Facilities Planning and Design submits check request for application fee.				Designer pays fee and requests reimbursement from project. Construction may not begin until DEQ has issued Certificate of Coverage (COC).		



<http://ehs.unc.edu>
(919) 962-5507

EHS	Environment, Health and Safety [Environmental Affairs]
ESC	Erosion and Sedimentation Control
FRO	Financial Responsibility /Ownership Form
NCDEQ	NC Department of Environmental Quality
DEMLR	Division of Energy, Mineral and Land Resources
LQS	Land Quality Section