

Minutes
Office Environment Safety Committee

Date: March 31, 2000 - Health Sciences Library

Members Present: Mal Foley (Chair), Tom Gilliam, Beverly Huntington, Jerry Joyce, Marie Roberts, Jack Stone and Betty Waynick

Health & Safety Office liaison: Al Doherty

The meeting was called to order by the Chair Mal Foley who welcomed Tom Gilliam, Hand Rehabilitation Center as a new member.

The committee then discussed the Goals and Objectives for FY 99/00.

Goal 1 was to continue to support the Ergo Team through membership on the team and technical support as requested. (Lead person – Foley). Mal Foley reported on the latest activities and complemented Mary Crabtree, Health & Safety for her contributions.

Goal 2 was to address the subject of Indoor Air Quality (IAQ). (Lead person – Waynick). It was agreed to resurrect the IAQ Self-Evaluation Form developed last year and to invite Deborah Howard, Health and Safety and Mike O'Brien Housekeeping to the next meeting to discuss cleaning solvents used at the University.

The committee reviewed and discussed Workers Compensation incidents reported since the last meeting.

The next meeting was scheduled for May 19, 2000 at the Health Sciences Library.

With there being no further business, the meeting was adjourned.