

# Memorandum

---

**To:** Nagui Rizkallah  
**CC:** IMAC  
**From:** Michael Rolleri  
**Date:** 07/10/2007  
**Re:** Minutes of April Meeting

---

Members of the 1999-2000 IMAC Work Safety Committee:

Michael Rolleri, Chair	Paul Green Theatre
Dwight Morgan	Cogeneration Plant, Maintenance
Louis Buarotti	Facility Services, Carpenter Shop
Bill Burston	Facility Services, Training
James Fedash	Cogeneration Plant, Maintenance
Robert Gales	Outdoor Facilities Operations
Rodney Davis	Facilities Services, Electronics Shop
Lee Packer	Facilities Services, Housing Support
James Edwards	Facilities Services, Refrigeration
Kenneth Hawkins	Facilities Services, Hardware Shop
Robby Roberson	Facilities Services, Sheet Metal Shop
Philip Thompson	Physics Instrument Shop
Nagui Rizkallah	Health & Safety Liaison

On Tuesday, April 11<sup>th</sup>, 2000, the committee met at The Center for Dramatic Art conference room beginning at 2:00.

Attending the meeting: Michael Rolleri, Robby Roberson, Dwight Morgan, Robert Gales, Bill Burston, Nagui Rizkallah, Rodney Davis, Kenneth Hawkins, Louis Buarotti, Neal Johnson.

July 10, 2007

- #1. Welcome and introductions.
- #2. Minutes from the January meeting approved. Minutes are now posted on the Health & Safety web site.
  1. Go to Health & Safety web site; [www.hsafety.unc.edu](http://www.hsafety.unc.edu)
  2. Click on Workplace Safety Committees.
  3. Click on Industrial, Maintenance & Construction.
  4. Please select the minutes to be reviewed.
- #3. Distributed and reviewed injuries and illnesses for IMAC Environment for first quarter of the year 2000: This year looking very good so far, only 18 accidents reported and this is campus wide.
- #4. Distributed and reviewed the Health and Safety Office training program Exposure to Noise, OSHA 29 CFR 1910.95. This has now been revised and updated to the Health and Safety Manual. Shops are being tested for noise exposure.
- #5. Reviewed Safety Self-Inspection Checklist, Form is working, no changes made at this time.
- #6. Other business: Health and Safety is still in the process of interviewing candidates for a new Director.
- #7. Committee meetings schedule for the year 2000: The committee will meet quarterly; Tuesday April 11<sup>th</sup>, Tuesday July 11<sup>th</sup>, Tuesday October 10<sup>th</sup>. Meetings will be at 2:00 in The Center For Dramatic Art conference room.

Meeting adjourned at 3:00.