

Memorandum

To: Hazards Management Committee
From: Michael Rolleri
Date: 5/11/11
Re: Minutes of May

Members of the 2010 - 2011 HAZARDS MANAGEMENT SAFETY COMMITTEE:

Michael Rolleri, Chair	Paul Green Theatre/Dramatic Art/PlayMakers Repertory Company
Larry Henry	Cogen
George Devinney	Chilled Water
Alana Maffessanti	Facilities
Steve Kenny	Risk Management
Lisa Daley	Energy Services
Christine Bhirdo	DLAM
Ernestine Torain	DLAM
Connie Bullock	Public Safety
Brain Bogie	Electrical Distribution Systems
Mary Crabtree	EHS
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Mary Beth Koza, Director	EHS

On Wednesday, May 11th, 2011, the committee met at The Center For Dramatic Art conference room beginning at 2:00.

Attending the meeting: Michael Rolleri, Christine Bhirdo, Alana Maffessanti, Steve Kenny, Mary Beth Koza, Ernestine Torain

- #1. Welcome and introductions.
- #2. Minutes approved from the February meeting.
- #3. Reviewed work injuries and illnesses related to Hazards Management.

#4. Unfinished Business: no unfinished business

#5. New Business: Incident Investigation of Injuries, Illnesses, and near Misses reviewed and passed.

#6. Other Business: Looking at shop hours for students.

Remember:

It was suggested that the committee try to visit shops to observe the different areas represented on the committee. The idea met with favor from all present. It was suggested when people knew of an inspection coming up in their area or shop, to notify the members of the day, time and place.

All of the up coming meetings we will be reviewing updates to the Health & Safety manual, please make every effort to come so you can have input to this process and relate changes back to your departments and units.

Meeting dates for 2010-2011 are listed below.

Next Meeting: Wednesday, August 17th, 2011.

Meeting adjourned at 3:00.

Meeting schedule for 2010-2011:

Wednesday August 11th 2010, Wednesday November 10th 2010, Wednesday February 9th 2011, Wednesday May 11th 2011, Wednesday August 17th 2011. Meetings will be at 2:00 in The Center For Dramatic Art conference room, second floor.