

Minutes  
Office Environment Safety Committee

Date: October 13, 2000 - Health Sciences Library

Members Present: Mal Foley (Chair), Steve Bobbitt, Beverly Huntington, Jerry Joyce, and Betty Waynick

Health & Safety Office Liaison: Al Doherty

The meeting was called to order by the Chair, Mal Foley.

The minutes of the last meeting were discussed.

Objectives for FY 2000/2001 were discussed.

Objective 1 -Continue to support the University Ergonomic Team by representation on the team and participation in the selection process of the ergonomist once the position has been approved. No action as the position has not yet been approved.

Objective 2 will be to prepare an article for the Gazette to advertise the lessons learned about Indoor Air Quality (IAQ). The article will be submitted by year-end.

The report of the investigation of IAQ concerns at Davis Library was circulated and discussed. The report was prepared by Deborah Howard, Health and Safety and Mike O'Brien, Housekeeping. Betty Waynick accompanied them on the walk through. Betty reported that the recommended duct cleaning had not been completed yet. This will be passed on to Mike O'Brien.

Doherty discussed the status of the Federal and State Ergonomics Standards. The Federal Standard is tied up in committee and an effective date is uncertain. The State Standard has a higher probability of being enacted within 12 months.

A report of the Workers' Compensation claims since the last meeting was circulated and they were discussed. There were 30 reported cases from 7/1/00 to 10/6/00. Fourteen were repetitive motion cases. Five of these cases were from the Academic Affairs Library. There were six cases involving slips, trips and falls. None were due to a building or grounds problem.

The next meeting will be on December 10<sup>th</sup> at 10:00AM in the Health Sciences Library.

The meeting was adjourned at 11:05AM.