

# Memorandum

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**To:** Hazards Management Committee  
**From:** Michael Rolleri  
**Date:** 11/10/10  
**Re:** Minutes of November

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Members of the 2010 - 2011 HAZARDS MANAGEMENT SAFETY COMMITTEE:

Michael Rolleri, Chair	Paul Green Theatre/Dramatic Art/PlayMakers Repertory Company
Larry Henry	Cogen
George Devinney	Chilled Water
Alana Maffessanti	Facilities
Steve Kenny	Risk Management
Lisa Daley	Energy Services
Christine Bhirdo	DLAM
Derick Pacio	DLAM
Connie Bullock	Public Safety
Brain Bogie	Electrical Distribution Systems
Mary Crabtree	EHS
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Mary Beth Koza, Director	EHS

On Wednesday, November 10th, 2010, the committee met at The Center For Dramatic Art conference room beginning at 2:00.

Attending the meeting: Michael Rolleri, George Devinney, Christine Bhirdo, Lisa Daley, Alana Maffessanti, Mary Crabtree

- #1. Welcome and introductions.
- #2. Minutes approved from the August meeting.
- #3. Reviewed work injuries and illnesses related to Hazards Management.

#4. Unfinished Business: no unfinished business

#5. New Business: Hot Work Permit and Fall Protection reviewed. Sent by email to committee for review and approval.

#6. Other Business: Hot Work Permit and Fall Protection passed by the University Safety and Security Meeting.

It was suggested that the committee try to visit shops to observe the different areas represented on the committee. The idea met with favor from all present. It was suggested when people knew of an inspection coming up in their area or shop, to notify the members of the day, time and place. We will tour The Paul Green Theatre shops and theatres at our next meeting.

All of the up coming meetings we will be reviewing updates to the Health & Safety manual, please make every effort to come so you can have input to this process and relate changes back to your departments and units.

Meeting dates for 2010-2011 are listed below.

Next Meeting: Wednesday, November 10th, 2010.

Meeting adjourned at 3:00.

Meeting schedule for 2010-2011:

Wednesday August 11<sup>th</sup> 2010, Wednesday November 10<sup>th</sup> 2010, Wednesday February 9<sup>th</sup> 2011, Wednesday May 11<sup>th</sup> 2011, Wednesday August 10<sup>th</sup> 2011. Meetings will be at 2:00 in The Center For Dramatic Art conference room, second floor.