

Memorandum

To: Hazards Management Committee
From: Michael Rolleri
Date: 11/11/09
Re: Minutes of November meeting

Members of the 2009 - 2010 HAZARDS MANAGEMENT SAFETY COMMITTEE:

✓ Michael Rolleri, Chair	Paul Green Theatre/Dramatic Art/PlayMakers Repertory Company
Holly Hong	UEOHC
Larry Henry	Cogen
✓ George Devinney	Chilled Water
✓ Susie Smith	Dept. of Chemistry
✓ Alana Maffessanti	Facilities
✓ Steve Kenny	Risk Management
Lisa Daley	Energy Services
Mary Crabtree	EHS
✓ Joseph Sutton	EHS
Mary Beth Koza, Director	EHS

On Wednesday, November 11th, 2009, the committee met at The Center For Dramatic Art conference room beginning at 2:00.

Attending the meeting: Michael Rolleri, Joseph Sutton, Steve Kenny, Connie Bullock, Alana Maffessanti, Susie Smith, Gary Shaver, Kim Haley

- #1. Welcome and introductions.
- #2. Minutes approved from the August meeting.
- #3. Reviewed work injuries and illnesses related to Hazards Management. There is an increase of reported injuries in all areas.
- #4. Unfinished Business: no unfinished business

#5. New Business: Reviewed and passed updates and revisions for **Confined Space Entry Program**.

#6. Other Business: No other business

All of the up coming meetings we will be reviewing updates to the Health & Safety manual, please make every effort to come so you can have input to this process and relate changes back to your departments and units.

Meeting dates for 2009-2010 are listed below.

Next Meeting: Wednesday, February 10th, 2010.

Meeting adjourned at 3:30.

Meeting schedule for 2009-2010:

Wednesday August 12th 2009, Wednesday November 11th 2009, Wednesday February 10th 2010, Wednesday May 12th 2010, Wednesday August 11th 2010. Meetings will be at 2:00 in The Center For Dramatic Art conference room.