

# Memorandum

**To:** Hazards Management Committee  
**From:** Michael Rolleri  
**Date:** 11/11/15  
**Re:** Minutes of November meeting

Members of the 2015 - 2016 HAZARDS MANAGEMENT SAFETY COMMITTEE:

---

Michael Rolleri, Chair	Paul Green Theatre/Dramatic Art/PlayMakers Repertory Company
Kittie Allen	Facilities Services
Amy Alves	Facilities Services
Brad Barnes	Energy Services
Christine Bhirdo	DLAM
Lisa Daley	Energy Services
Robin Bennington	Risk Management
Tonya Miller	DLAM
Richie Grimsley	Athletics
Phillip Spangler	Law School
Lynn Farrar	Student Stores
Mary Crabtree	EHS
Neah Tucker	EHS
Mary Beth Koza, Director	EHS

On Wednesday, November 11<sup>th</sup> the committee met at The Center For Dramatic Art conference room beginning at 2:00pm.

Attending the meeting: Michael Rolleri, Robin Bennington, Phillip Spangler, Christine Bhirdo, Richie Grimsley

- #1. Welcome and introductions to new members
- #2. Minutes approved from the August meeting.
- #3. Reviewed work injuries and illnesses related to Hazards Management. Falls in the office environment still are most common. Strains are second throughout campus and Support Services.
- #4. Unfinished Business: Hazard Hero is still being tested on the EHS website. Please be sure to share with your work area.

- #5. New Business: Discussion about work vehicles and workman's comp during bad weather. Robin will check into this. Report on at February meeting.
- #6. Continued: Please bring any questions/concerns/ideas for 15-16 to our next meeting.
- #7. Other Business: A reminder: Hazard Hero is up and running on the web site, it is in the news bar near the time of the home web page, #5 item. Please encourage people to use it.

Remember:

All of the upcoming meetings we will be reviewing updates to the Health & Safety manual, please make every effort to come so you can have input to this process and relate changes back to your departments and units.

Meeting dates for 2015-2016 are listed below.

Next Meeting: Scheduled for February 10th, 2016.

Meeting adjourned at 3:00pm.

Meeting schedule for 2015-2016:

Wednesday August 12<sup>th</sup> 2015, Wednesday November 11<sup>th</sup> 2015, Wednesday February 10<sup>th</sup> 2016, Wednesday May 11<sup>th</sup> 2016, Wednesday August 10<sup>th</sup> 2016. Meetings will be at 2:00 in The Center For Dramatic Art conference room, second floor.