

**UNIVERSITY SAFETY AND SECURITY COMMITTEE
MINUTES
January 10, 2013**

Members Present: Lorraine Alexander, Mark Bristol for Bruce Runberg, Matt Brody for Brenda Malone, Carolyn Elfland, Karol Gray, Tal Kafri, Mary Beth Koza, Robert Lowman, Jeff McCracken, Christopher Payne, Michael Rolleri

Members Absent: David Kaufman, Steve Kenny, Will Tricomi

Guests: Mary Crabtree, Deb Howard, Roger Sit, Cindy Taylor (UNC Hospitals)

1. Status of Influenza Immunization Policy for University Employees Credentialed by UNC Health Care

Influenza immunizations are required for School of Medicine employees who are credentialed by UNC Health Care and/or are JCAHO designated. Mary Beth Koza reported that, with a few days left before the immunization deadline, there is 91% compliance with this requirement. This Committee noted this compliance rate is exceptionally high and thanked the many people whose hard work achieved this result.

2. Electric Vehicle Charging Policy for University-owned Vehicles

Mary Beth Koza presented the new Electric Vehicle Charging Policy, which will apply to any electric vehicle owned by a University department. This intent of this policy is to ensure that departments purchasing these vehicles provide for charging of vehicles in compliance with the National Electric Code and other University requirements, such as pedestrian safety. Outlets used for charging must be on dedicated circuits and meet specialized outdoor requirements. To date, there are 32 such vehicles in use by departments. The Committee approved the new policy.

3. CDC Select Agent Update

Deb Howard reported the CDC completed an inspection of select agent labs in December. The CDC made 8 observations, all related to documentation. This was the second CDC inspection in the fall semester, an earlier inspection was made in October. The CDC will be issuing significant rules changes, particularly in the areas related to security and background checks, in April 2013 and EHS is in the process of developing the procedures to comply with these new regulations. The University is in the process of receiving approval for 2 more select agents. These approvals will put us in the top 5 nationally among research universities.

4. UNC Hospitals Radiation Inspection

Roger Sit reported on a four-day radiation inspection of UNC Hospitals by the State Division of Radiation Protection. The inspection was very positive, with no problems noted. Cindy Taylor reported that the inspectors were highly complimentary of the radiation program and stated they often refer other schools to the University and UNC Hospitals programs as model programs. Oversight of both of these programs is provided by the University's Environment, Health, and Safety Department.

5. EHS Coordination with Outside Emergency Response Agencies

Mary Beth Koza reported on recent campus emergency response drills that included participation by EHS, Public Safety, and emergency response agencies in Orange County. A confined space drill was held outside the Smith Center that involved participation by the Chapel Hill Fire Department and the South Orange Rescue Squad, with which the University contracts to maintain the required certifications and expertise to respond to confined space emergencies. These drills are held regularly and are important in keeping readiness levels high. There recently have been some confined space accidents in this area, including one involving loss of life on the N.C. State campus. Drills also have been held with Chapel Hill Fire Department in laboratory buildings. The goal is for all CHFD shifts to be knowledgeable of these buildings and the activities that take place. The next laboratory building where drills will occur is Genome Sciences. EHS has also been conducting classes in biological, chemical, and radiation safety for emergency response agencies in Orange County.

6. Campus Security and Emergency Response Drill Update

Since the Virginia Tech shooting incident in 2007, there has been increased emphasis among colleges and universities nationally on emergency response. UNC General Administration established requirements for emergency response drills, and paid for a consultant to conduct a tabletop and a full scale emergency response drill for each campus. Campuses are expected to continue with at least one tabletop and one full scale emergency response drill annually. The Department of Public Safety has been provided the recurring funding to meet this mandate and has issued an RFP for a consultant to design and oversee a tabletop exercise and a full scale exercise, hopefully before the end of the spring semester.

There being no further business, the meeting was adjourned.