

**MINUTES**  
**HEALTH AND SAFETY CLINIC ENVIRONMENT COMMITTEE**  
Wednesday, February 9, 2000 (Ambulatory Care Center)

**Members Present:** Nancy Ferguson, Tricia Mitchell (Chair), Liska Lackey, Cindy Taylor, Marie Zeldon, Cathi Rogers, Brian Brave, Mary Crabtree (HSO Liaison)  
**Members Absent:** Pauline Edwards, Tony Green, Dr. Enrique Platin, Jean Dawson Barbour, Mike Proctor, Ann W. Hackney

**1. *Introductions & Minutes***

Meeting called to order. Minutes of September 8, 1999 meeting were reviewed and approved.

**2. *Report of Clinic Environment***

Workplace Safety Statistics for the 4<sup>th</sup> quarter of 1999 and January 2000

Type of Injury	
Disease Exposure	29
Falls (all types)	4
Accident Type/Other	4
Bodily Reactions	2
Struck by Object/Person	2
Caught in/un/between	1
Repetitive Motion	1

From the 29 disease exposures: 12 needlestick, 9 not specified, 5 instruments, 1 Active TB, 1 Reaction to PPD, and 1 Hepatitis C.

Clinic-related hazardous incidents reported to the Health and Safety Office during that same time period were reviewed: 5 were odor calls and 3 were small chemical spills. None resulted in an employee injury.

**3. *Committee Actions***

The committee discussed how clinics could prepare for the HealthCare System Transition. Employee immunization and safety training records are vital pieces of information that is needed for the employees. With the uncertainty of who would be responsible and when, the committee wanted to be sure that there was some type of system in place to transfer these records without affecting or interrupting the employee's position. Right now employees can get their training history from the Health and Safety web site and can call the UEOHC for their immunization history. All of this is done through the Health and Safety database system. However, if the employee goes off of the University Pay roll system, then all of these records are automatically purge to an inactive file. The committee thought that it would be over whelming to ask all employees or their departments to start pulling records in anticipation of the move. Secondly, there is no way to electronically transfer these types of files to the Hospital because currently they do not have a database tracking system in place. Crabtree was asked to investigate to see if there are any other possible options for generating this type of information with the Health and Safety computer support group.

The committee also discussed the restructuring of the Clinic Environment Safety Committee membership make-up. At least for the first year after the HealthCare System transition we will continue to have all current members attend the meeting. Then changes will be made as needed.

The next committee meeting is scheduled for Wednesday, May 10, 2000 from 2:00 - 3:30 pm in the Ambulatory Care Center Large conference room.

Meeting adjourned at 3:00 pm