

**UNIVERSITY SAFETY AND SECURITY COMMITTEE
MINUTES
March 5, 2009**

Members Present: Lorraine Alexander, Matt Brody (for Brenda Malone), Carolyn Elfland, Steve Kenny, Mary Beth Koza, Bob Lowman (for Tony Waldrop), Leslie Marson, Jeff McCracken, Richard Mann, John Olsen, Mike Roller, Kara Simmons (for Mary Sechriest)

Members Absent: Robert Adams, Bruce Runberg, David Kaufman

Guests: Mary Crabtree, Deb Howard, Jonathan Moore, Sharon Myers

1. Illicit Discharge Policy

Sharon Myers presented the new Illicit Discharge Policy. This policy is required to be in place by Year 3 of our NPDES Stormwater Permit, which begins July 1. The policy prohibits the disposal of pollutants or non-stormwater materials to the stormwater piping system. Enforcement will include written notification, cessation or elimination of discharge, possibly payment of assessed fine or mitigation fees by violating departments, possible disciplinary action for repeated violations, and a timeline for correction. Environment, Health, and Safety will provide training to employees who are the likeliest to cause violations, including maintenance and Athletics staff. The Committee asked that specific reference be made in the policy to the EPA regulatory requirements, and approved the policy unanimously.

2. Excavation and Trenching Policy

Mary Crabtree presented the new Excavation and Trenching Policy. The policy is needed to improve worker safety and regulatory compliance as more University departments conduct activities including excavation and trenching. The new policy creates an approval procedure with a permit issued by EHS and regular inspections. Excavation and trenching has become a major OSHA focus. The Committee approved the policy unanimously.

3. NIH Biological Safety Visit

Deb Howard presented an overview of the recent NIH biological safety compliance visit. UNC was commended for a number of best practices, and received one corrective action requirement. To make the required corrective action, the Institutional Biosafety Committee (IBC) is recommending that the University adopt the requirement that PI's submitting protocols to the IBC must have completed the NIH online training and must classify their protocols according to NIH criteria. The Committee unanimously approved this policy change.

4. CLIP (Collaborative Laboratory Inspection Program) Update

Jonathan Moore presented a review of the CLIP program. The inspection grades have been reviewed and the "poor" grade eliminated. The only grade lower than "good" now is "unacceptable." The citation system has been reviewed and revised, with some citations increasing in importance and others decreasing. The Safety Officers have been trained in the new citations and inspection grade. Beginning January, 2009, the program will be evaluated annually including data assessment.

5. Workers' Compensation 2008 Results

Mary Crabtree presented the Workers' Compensation injuries/illnesses/near misses for 2008. Miscellaneous (Blood exposures, etc) injuries are the largest with Strains, including repetitive motion injuries, being second, and falls coming in third. Employees in departments representing more than 1.8% of the cases are targeted for additional prevention training. While health care costs are rising, our proactive management program including early return-to-work, has held UNC's costs down. Costs in 2008 were \$1.960 million compared to \$1.909 million in 2007.

There being no further business, the meeting was adjourned.