

**UNIVERSITY SAFETY AND SECURITY COMMITTEE
MINUTES
April 22, 2008**

Members Present: Lorraine Alexander, Carolyn Elfland, Steve Kenny, Mary Beth Koza, Bob Lowman (for Tony Waldrop), Richard Mann, Jeff McCracken, John Olsen, Christopher Payne, Mike Roller, Mary Sechriest (for Leslie Strohm)

Members Absent: Vicky Bradley, Lesley Marson, Bruce Runberg, Gene Scarborough

Guests: Ray Hackney, Donii Fox, Mary Crabtree

1. Institutional Biosafety Committee (IBC) Annual Report

Donii Fox presented the Institutional Biosafety Committee Annual Report. The number of biosafety laboratories across campus continues to increase, along with the variety of agents in use. A variety of issues that have arisen on campuses across the U.S. were discussed. A focus of the IBC in the next fiscal year will be training for faculty and staff who work with these agents. She recognized the outstanding work of the committee members and the chair, John Olsen.

2. Biological Hazards Incident Reporting Policy

Donii Fox presented a new Biological Hazards Incident Reporting Policy for approval. The policy had already been approved by the IBC. The new policy is required for compliance with federal law governing the use of biological hazards. The Committee approved the policy as well as the online training requirement presented as part of item #1.

3. Exposure Control Plan for Laboratories

Donii Fox presented a new Exposure Control Plan for Laboratories. Currently, we have one Exposure Control Plan for all work environments. The provisions of that plan are not suitable for laboratory work, thus the new plan has been drafted and proposed for adoption. The Committee approved this new exposure control plan.

4. Revised Medical Surveillance and Safety Training Policy

Mary Crabtree presented the Revised Medical Surveillance and Safety Training Policy. The policy had already been approved by the Clinic Safety Committee. The purpose of the revisions is to bring University and UNC Hospitals requirements into conformance with one another, since so many University employees work in UNC Hospitals space and vice versa. The Committee approved the revised policy.

5. Revised Workers Compensation Policy

Mary Crabtree presented the Revised Workers Compensation Policy. The policy had already been approved by the Clinic Safety Committee. The purpose of the revisions is to better organize the flow of information for the University Community and enhance details regarding the University's Return to Work program. The Committee approved the revised policy.

There being no further business, the meeting was adjourned.