

# Memorandum

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**To:** Hazards Management Committee  
**From:** Michael Rolleri  
**Date:** 5/9/12  
**Re:** Minutes of May

Members of the 2011 - 2012 HAZARDS MANAGEMENT SAFETY COMMITTEE:

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Michael Rolleri, Chair	Paul Green Theatre/Dramatic Art/PlayMakers Repertory Company
Larry Henry	Cogen
George Devinney	Chilled Water
Alana Maffessanti	Facilities
Steve Kenny	Risk Management
Lisa Daley	Energy Services
Christine Bhirdo	DLAM
Ernestine Torain	DLAM
Connie Bullock	Public Safety
Brain Bogie	Electrical Distribution Systems
Mary Crabtree	EHS
Neah Tucker	EHS
Mary Beth Koza, Director	EHS

On Wednesday, May 9th, 2012, the committee met at The Center For Dramatic Art conference room beginning at 2:00.

Attending the meeting: Michael Rolleri, Christine Bhirdo, Ernestine Torain, George Devinney, Mary Crabtree

- #1. Welcome and introductions.
- #2. Minutes approved from the February meeting.

#3. Reviewed work injuries and illnesses related to Hazards Management. Almost reached the half year injury free.

#4. Unfinished Business: Falls/trips poster-working on; will go to HR to post, will be posted on web site; still trying to do article in paper.

PPE campaign still working on. Safety pictures and slogan contest was discussed. Please encourage people to work on. Gather pictures and slogans. One idea-UNC SAFE AT WORK.

Mechanical Rooms-2012-2013 goal to have a policy.

#5. New Business: A proposal was made to add a Health & Safety Section to the new SPA Assessment Form. Proposal was sent out for review and vote; proposal passed and was sent to the University Safety and Security Committee Meeting.

#6. Other Business:

Remember:

It was suggested that the committee try to visit shops to observe the different areas represented on the committee. The idea met with favor from all present. It was suggested when people knew of an inspection coming up in their area or shop, to notify the members of the day, time and place.

All of the up coming meetings we will be reviewing updates to the Health & Safety manual, please make every effort to come so you can have input to this process and relate changes back to your departments and units.

Meeting dates for 2012-2013 are listed below.

Next Meeting: Wednesday, August 8th, 2012.

Meeting adjourned at 3:00.

Meeting schedule for 2012-2013:

Wednesday August 8<sup>th</sup> 2012, Wednesday November 14<sup>th</sup> 2012, Wednesday February 13<sup>th</sup> 2013, Wednesday May 8<sup>th</sup> 2013, Wednesday August 14<sup>th</sup> 2013. Meetings will be at 2:00 in The Center For Dramatic Art conference room, second floor.