

**UNIVERSITY SAFETY AND SECURITY COMMITTEE**  
**MINUTES**  
**June 3, 2010**

Members Present: Lorriane Alexander, Matt Brody for Brenda Malone, Carolyn Elfland, Nelson Garnett for Tony Waldrop, Mary Beth Koza, Jeff McCracken, Richard Mann, John Olsen, Chris Payne, Mike Roller, Will Tricomi

Members Absent: Robert Adams, Leslie Marson, David Kaufman, Steve Kenny, Bruce Runberg

Guests: Deb Howard, Cathy Brennan, Jim Hill, Cindy Taylor

**1. Biological Safety Annual Update**

Deb Howard presented the annual update on the Biological Safety program. There were 257 protocols registered and reviewed in 2009, and 2 human gene transfer projects. The NIH audited all rDNA registration in February 2009, the CDC conducted a three day audit in August 2009, and the CDC conducted an inspection of a specific laboratory following an extended power outage on campus where there were issues with the emergency systems for this lab. There were observations made at the various inspections regarding paperwork processes and training programs, and we have made changes to improve both.

**2. Revised Hazard Forms for IACUC**

Cathy Brennan presented in IACUC hazard forms. These are the first revisions since 2003 and several changes have been made to improve the process. The ultimate goal is to automate these paper forms, incorporating the forms into the animal research approval process. EHS is meeting with ITS to kick off this process.

**3. 2010 Environment, Health, and Safety Goals**

Mary Beth Koza provided an overview of EHS' 2010 goals, which fall into 4 broad categories: productivity, growth, compliance, and training. She thanked the committee members for their advice and guidance throughout the year.

**4. Emergency Response Exercise**

Jeff McCracken reported on the recent emergency response exercises. For the tabletop exercise in February, we should be receiving the after action report any day. We also completed a full day emergency response exercise on active shooter response on April 22. The venue was the Outdoor Education Center. The major issue identified by the participants was communication, and Public Safety and others have subsequently been looking at videoconferencing and other means for communication among senior leadership. We will receive an after action report for this exercise as well. Both of these exercises were facilitated by a private sector company skilled in emergency response training and, pending availability of funding, UNC GA hopes to have every school in the UNC system complete a tabletop and a full scale exercise once a year. A natural disaster or a biological/chemical laboratory situation were suggested as potential scenarios for the next exercise.

There being no further business, the meeting was adjourned.