

MINUTES
OCCUPATIONAL HEALTH/CLINICAL SAFETY COMMITTEE
Wednesday, July 15, 2009

Members Present: Dr. Robert Adams (Chair), Michele Clark, Karen Doran, Debra Bergman (EHS liaison), Alana Maffessanti (for Mike Proctor), Jeanette Goins (for Jennifer Rees), Donna Holmes (for Priscilla Stephens), Holly Hong (for Ann Law)

Members Absent: Dr. Enrique Platin and Janet Perry

1. The meeting was called to order.
2. Dr. Adams provided definition and information about statistical analysis; Incidents in Clinic Environment and Needlestick Incidents. Dr. Adams requested that a review of the incident reports be performed and provide presentation and guidance at next meeting. Alana Maffessanti volunteered to assist.
3. Debra Bergman presented the final draft of the individual employee EHS Healthcare Compliance Status report that was reviewed and approved by the committee at the last meeting. Policy of Medical Surveillance and Safety Training Requirements for University Employees Located in Healthcare Facilities.
4. There was new business discussed.
 - a. Pandemic Emergency Plan. Committee was updated on Risk Assessment for Pandemic Influenza mandatory procedures. Resources were also provided to each committee member; H1N1 Current Phase Level Information and additional University Policies.
 - b. Holly Hong led a discussion regarding the role of the UEOHC and the Pandemic Emergency Plan – Respiratory Fit Testing requirements.
 - c. Holly Hong led a discussion regarding the move of UEOHC from old location at ACC to 105 University Drive, 2nd level Health Affairs Bookstore.
 - d. EHS is identifying policies and forms that require updating. First form introduced; UNC Chapel Hill Safety Inspection Checklist – Clinic Environment form was presented to the committee. Members were polled to determine if this form is currently in use. Dr. Adams suggested that a survey be developed by EHS and sent to departments; results to be reviewed at next meeting.
5. The next committee meeting is scheduled for September 14, 2009 from 1:30-2:30 at Student Health Service, Counseling and Wellness Office, Room 232.

Meeting adjourned at 2:30 p.m.