

Memorandum

To: Hazards Management Committee
From: Michael Rolleri
Date: 8/14/13
Re: Minutes of August meeting

Members of the 2013 - 2014 HAZARDS MANAGEMENT SAFETY COMMITTEE:

Michael Rolleri, Chair	Paul Green Theatre/Dramatic Art/PlayMakers Repertory Company
Kittie Allen	Facilities Services
Amy Alves	Facilities Services
Brad Barnes	Energy Services
Christine Bhirdo	DLAM
Lisa Daley	Energy Services
Steve Kenny	Risk Management
Tonya Miller	DLAM
Paul Pogge	Athletics
Phillip Spangler	Law School
Wayane Stephenson	Student Stores
Mary Crabtree	EHS
Neah Tucker	EHS
Mary Beth Koza, Director	EHS

On Wednesday, August 14th, 2013, the committee met at The Center For Dramatic Art conference room beginning at 2:00.

Attending the meeting: Michael Rolleri, Kittie Allen, Brad Barnes, Christine Bhirdo, Tonya Miller, Phillip Spangler, Mary Crabtree

- #1. Welcome and introductions to new members
- #2. Minutes approved from the June meeting.
- #3. Reviewed work injuries and illnesses related to Hazards Management. In general, if proper PPE was being used would of have been fewer incidents. Report injuries in a timely manner.

- #4. Unfinished Business: Global Harmonized Systems-HazCom 2012 – all employees will be needed to be trained on by **December 1st**. This training is on line. All departments and shops will need to start working on obtaining updated Safety Data Sheets
- #5. New Business: Electrical Safety-Electrical Safety Policy was discussed. Policy was sent out to all committee members to review and to vote on for approvable. Policy was approved by committee.
- #6. Other Business:

Remember:

All of the upcoming meetings we will be reviewing updates to the Health & Safety manual, please make every effort to come so you can have input to this process and relate changes back to your departments and units.

Meeting dates for 2013-2014 are listed below.

Next Meeting: Wednesday, November 13th, 2013.

Meeting adjourned at 3:00.

Meeting schedule for 2013-2014:

Wednesday August 14th 2013, Wednesday November 13th 2013, Wednesday February 12th 2014, Wednesday May 14th 2014, Wednesday August 13th 2014. Meetings will be at 2:00 in The Center For Dramatic Art conference room, second floor.