

**UNIVERSITY SAFETY AND SECURITY COMMITTEE
MINUTES
September 4, 2008**

Members Present: Carolyn Elfland, Steve Kenny, Mary Beth Koza, Bob Lowman (for Tony Waldrop), Richard Mann, John Olsen, Christopher Payne, Mike Rolleri, Mary Sechriest

Members Absent: Robert Adams, Lorraine Alexander, Leslie Marson, Jeff McCracken, Bruce Runberg, Gene Scarborough

Guests: Ray Hackney, Gary Shaver, Mary Crabtree

1. Asbestos Control Policy

Gary Shaver presented the Asbestos Control Policy. The former asbestos procedure is being separated into a control policy and a separate procedure, which applies primarily to Facilities Services asbestos workers. This decision is the result of an independent review of the University's asbestos program. The Committee approved the Policy.

2. Kannapolis

Mary Beth Koza an update on EHS services for the Kannapolis facility. UNC is applying for a separate EPA ID number and a separate NC Radioactive Materials license. A memorandum of understanding has been developed concerning safety standards, practices, and obligations for all schools that will be occupying our building. N.C. Central, N.C. A&T, and UNC Greensboro all have small space allocations on one floor. We are expending significant amounts of effort dealing with a BSL-3 facility in the building for N.C. A&T that does not meet BSL-3 standards.

3. Laboratory Safety Plan and Chemical Inventory

Mary Crabtree presented an overview of the new online laboratory safety plan and chemical inventory. The new online process will replace a paper process and provide many benefits for researchers including automatically linking to other EHS databases, pre-populating fields, and providing instant access to information needed for grant requests. The online chemical inventory will allow researchers to provide data once that EHS can manipulate to respond to federal and state requirements and requests. Significant time savings are anticipated for researchers and EHS personnel.

4. Workers' Compensation

Mary Crabtree presented an overview of workers' compensation experience in 2007 and 2008 to date. Workers' compensation claims in general in 2008 are about the same in number as the similar time period in 2007. However, 2008 claims involving 6 or more lost work days are running slightly ahead of 2007.

5. Pandemic Flu Plan

Mary Beth Koza reported that the Pandemic Flu Emergency Plan has ben revised and updated to clearly define the relationship with the University's Emergency Plan. In addition, personal protection equipment guidelines have been written for Communicable Disease Mandatory Employees.

There being no further business, the meeting was adjourned.