

**UNIVERSITY SAFETY AND SECURITY COMMITTEE**  
**MINUTES**  
**September 9, 2012**

Members Present: Lorraine Alexander, Matt Brody for Brenda Malone, Carolyn Elfland, Karol Gray, Tal Kafri, Mary Beth Koza, Robert Lowman, Jeff McCracken, Christopher Payne, Mitchell Picker, Michael Roller, Will Tricomi

Members Absent: Robert Adams, David Kaufman, Steve Kenny, Bruce Runberg

Guests: Deb Howard, Mary Crabtree, Cathy Brenner

**1. Influenza Immunization Policy for University Employees Credentialed by UNC Health Care**

Mary Beth Koza reminded everyone that influenza immunizations are required for School of Medicine employees who are credentialed by UNC Health Care and/or are JCAHO designated. The University hosts flu clinics for all employees and students, both with advance appointments and for walk-ins, during the fall. The 2012 Flu Clinic schedule is posted at <http://www.ehs.unc.edu/ueohc/flushot.shtml>

**2. UNC Actions Following the UCLA System Agreement**

Mary Beth Koza reported that following a laboratory fatality in a chemistry lab at UCLA in December 2008, OSHA fined UCLA in 2009 and in December 2011 felony charges were filed against UCLA and the principal investigator. There have been 5 major incidents related to university research laboratories in the U.S. in less than 4 years. In July 2012, UCLA settled the charges against the university, charges against the principal investigator are still pending. EHS is reviewing the UCLA settlement agreement to identify changes UNC should make in the laboratory safety program. A personal protective equipment campaign will be taking place soon.

**3. Broad Academic Radioactive Materials License Inspection**

Mary Beth Koza reported the State of North Carolina conducted an inspection of the Broad Academic Radioactive Materials License in August 2012. No violations were found.

**4. Hazards Management Safety Campaign**

Mary Crabtree reported that there will be a Fall, Slip, and Trip Campaign including posters, a Gazette article, and a photo contest. The contest will run through April 2013. Committee members provided advice on the poster design.

**5. Dangerous Gas Policy**

Cathy Brennan presented the Dangerous Gas Policy. This policy is being implemented because some principal investigators are shifting from small lecture bottles to large tanks of dangerous gases. The policy outlines the responsibilities of principal investigators, laboratory employees, and EHS and provide guidance on storage, handling and use of dangerous gases, including requiring detection systems. The Committee approved the adoption of this new policy.

**6. Biological Safety**

Deb Howard reported that the CDC conducted a select agent inspection July 24-26, 2012. There were 9 observations and 5 recommendations, all were related to documentation. This is a significant achievement for this very thorough inspection. Deb Howard also presented the Dual Use Training Policy, which requires dual use training every 3 years. The Committee approved the adoption of this policy.

**7. Campus Security Update**

Jeff McCracken provided a campus security update. The Emergency Plan has been updated and is being circulated for signature. The Emergency Operations Group is working on a Hurricane Operations Plan. The

University tested the emergency siren system on September 9, and a large volume of text messages and e-mails were successfully delivered.

#### **8. Safety in Performance Appraisals**

Matt Brody reported that progress is being made in incorporating safety as an essential function in the new SPA standard work plan.

There being no further business, the meeting was adjourned.