

**UNIVERSITY SAFETY AND SECURITY COMMITTEE
MINUTES
December 7, 2006**

Members Present: Laurie Charest, Carolyn Elfland, Steve Kenny, Ray Hackney for Pete Reinhardt, Larry Hicks for Chris Payne, John Olsen, Bruce Runberg

Members Absent: Robert Adams, Lorraine Alexander, Lesley Marson, Derek Poarch, Mike Rolleri, Leslie Strohm, Gene Scarborough, Tony Waldrop, Marie Zeldin

Guests: Carolyn Bishop (UNC Hospitals), Donii Fox, Ron Howell, Abbas Piran, Gary Shaver

1. Annual Indoor Air Quality Report

Mr. Howell presented the Annual Indoor Air Quality Report. Buildings with indoor air quality issues are segregated into three categories: high priority, under evaluation, and improvements funded. Funding has been identified for improvements in 9 buildings, and work should start this year. Seventeen buildings are under evaluation, down from 22 buildings last year. There are 10 high priority buildings, the same number as last year. Two high priority buildings from last year have received funding and have been moved to that category. Two more buildings on the high priority list will be funded in the near future.

2. Window Air Conditioners and Dehumidifiers

Mr. Shaver presented a report on issues with window air conditions and dehumidifiers, and potential solutions. Window air conditioners are a considerable problem because they can be bought by departments without the knowledge of Facilities Services or EHS. As a result, they are often over-sized for the application and rarely maintained, leading to mold problems. There are over 2000 window air conditioners and almost 1800 fan coil systems in use across the campus. About 800 of the window air conditioners are installed in residence halls. These are appropriately sized and on a regular preventive maintenance schedule. The major concern is the remaining 1200 units, and the fan coil units without any provision for make-up air. A guidance document for these units is under development, and will be issued before the spring cooling season begins. The document will include clarification regarding funding and usage guidelines. Facilities Services will attempt to complete annual maintenance on these units by May 1, including filter changes, coil cleaning, and identification of those that need to be repaired or replaced.

3. Institutional Biosafety Committee Status Report

Ms. Fox presented a report on the work of the Institutional Biosafety Committee (IBC). The Committee reviews research with recombinant DNA and research done in Biosafety Level 3 (BSL3) laboratories. The University has been inspected by the CDC this year and no deficiencies were found, which is unusual. An engineer was hired to assess BSL3 laboratories according to our current standards, and renovation estimates were prepared. There is \$450,000 in repair and renovations (R&R) funding available for upgrades, and the laboratories to receive funding have been prioritized. The IBC would appreciate some level of funding annually from the R&R allocation to address the remaining issues.

There being no further business, the meeting was adjourned.