

**PAN UNIVERSITY SAFETY POLICY COMMITTEE  
MINUTES  
June 19, 2001**

Members Present: Ray Doyle (for Bill Burston), Liz Carey, Mary Crabtree, Al Doherty, Carolyn Elfland, Ray Hackney, Robert Lowman, Richard Miller, Billy Mitchell, Peter Reinhardt, Nagui Rizkallah, Sheldon Wiggins, John Worthington.

Members Absent: Susan Ehringhaus, Drake Maynard

Guests: Abbas Piran

**1. Annual Report from the Indoor Air Quality Building Review Task Force**

Dr. Hackney present the first annual report in indoor air quality. Buildings requiring capital improvements to correct indoor air quality deficiencies were categorized into three groups – high priority, further evaluation needed, and improvements already funded. Mr. Piran and Mr. Worthington pointed out that many of the buildings with indoor air quality problems have ductwork lined with fiberglass, and the only means of correcting the problem is replacing the ductwork.. In general, plenums and air handlers that are 30 years old or more also need to be replaced, but there presently is no routine replacement program. In some cases, the humidifying system must be replaced. It was noted that while the bond program has provided funding for a significant amount of building renovation, it has also eliminated the annual capital improvement process, making it difficult to fund extensive renovations of HVAC systems. Ms. Elfland will ask that the list of high priority projects is considered when decisions on uses of repair and renovation funds are being made.

**2. Request for Feedback on Service and Improvements**

The Health and Safety Department recently completed a series of feedback sessions on service and needed improvements, utilizing the workplace safety committees. Mr. Reinhardt asked the Pan University Safety Policy Committee for any comments or additional issues to be addressed. Dr. Lowman pointed out that the team implementing the new grant application software (COEUS) would like to have interfaces built between the Health and Safety information system and COEUS. Mr. Reinhardt noted that the Health and Safety system rewrite in Oracle is almost complete, and at that time the interface will be easy to accomplish.

**3. Update on the Needlestick Safety Prevention Act**

Ms. Crabtree updated the Committee on the Needlestick Safety Prevention Act. Data analysis has shown that over two-thirds of needlestick incidents involve physicians, while physicians are only about half of the population exposed to needles in the workplace. Over half the incidents occurred at only three locations. Based on this data analysis, Health and Safety is targeting specific areas and employees for additional training.

#### **4. Department Name Change**

Mr. Reinhardt noted that the name of the Health and Safety Office will be changed to the Environment, Health, and Safety Department effective July 1, 2001. He distributed copies of flyers that are being sent to the campus to announce this change.

There being no further business, the meeting was adjourned.