

# Memorandum

**To:** Hazards Management Committee

**From:** Michael Rolleri

**Date:** 8/8/17

**Re:** Minutes of August meeting

Members of the 2017 – 2018 HAZARDS MANAGEMENT SAFETY COMMITTEE:

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Michael Rolleri, Chair	Paul Green Theatre/Dramatic Art/PlayMakers Repertory Company
Todd Going	Life Safety
Shawn Womack	House Keeping
Brad Barnes	Energy Services
Christine Bhirdo	DLAM
Lisa Daley	Energy Services
Robin Bennington	Risk Management
	DLAM
Richie Grimsley	Athletics
Phillip Spangler	Law School
Deborah Hawkins	Transportation & Parking
Mary Crabtree	EHS
Neah Tucker	EHS
Mary Beth Koza, Director	EHS

On Wednesday, August 9<sup>th</sup> the committee met at The Center For Dramatic Art conference room beginning at 2:00pm.

Attending the meeting: Michael Rolleri, Brad Barnes, Christine Bhirdo, Neah Tucker

- #1. Welcome and introductions to new members
- #2. Minutes approved from the February meeting. There was no meeting in May17
- #3. Reviewed work injuries and illnesses related to Hazards Management. In general, things are looking good; slips and falls still up.
- #4. Unfinished Business: Safety Concern Boxes are up, did have a response in one. Boxes will be rotated around to different work areas and shops.
- #5. New Business: Look for updates for Fall protection, Hard Hats and Roof Access.

#6. Other Business: Please bring any questions/concerns/ideas for 17-18 to our next meeting.

Remember:

All of the upcoming meetings we will be reviewing updates to the Health & Safety manual, please make every effort to come so you can have input to this process and relate changes back to your departments and units.

Next Meeting: Scheduled for November 8th, 2017.

Meeting adjourned at 3:00pm.

Meeting schedule for 2017-2018:

Wednesday August 9<sup>th</sup> 2017, Wednesday November 8<sup>th</sup> 2017, Wednesday February 7<sup>th</sup> 2018, Wednesday May 9<sup>th</sup> 2018, Wednesday August 8<sup>th</sup> 2018. Meetings will be at 2:00 in The Center For Dramatic Art conference room, 244, second floor.