

# Memorandum

**To:** Hazards Management Committee

**From:** Michael Rolleri

**Date:** 8/14/19

**Re:** Minutes of August meeting

Members of the 2019 – 2020 HAZARDS MANAGEMENT SAFETY COMMITTEE:

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Adam Maxfield, In coming Chair Paul Green Theatre/Dramatic Art/PlayMakers Repertory Company

Michael Rolleri, Outgoing Chair Paul Green Theatre/Dramatic Art/PlayMakers Repertory Company

David Sharpe	Life Safety
Shawn Womack	House Keeping
Brad Barnes	Energy Services
Christine Bhirdo	DCM
Lisa Daley	Energy Services
Robin Bennington	Risk Management
Drew Nicholson	Risk Management
<del>Nate Hilton</del>	<del>Athletics</del>
Phillip Spangler	Law School
Deborah Hawkins	Transportation & Parking
Mary Crabtree	EHS
Neah Tucker	EHS
Mary Beth Koza, Director	EHS

On Wednesday, August 14<sup>th</sup> the committee met at The Center For Dramatic Art conference room beginning at 2:00pm.

Attending the meeting: Michael Rolleri, Adam Maxfield, Brad Barnes, Robin Bennington, Drew Nicholson, David Sharpe, Phillip Spangler, Neah Tucker

- #1. Welcome and introductions to new members. Michael Rolleri will be stepping down as Chair. Adam Maxfield will be the new Chair of the committee.
- #2. Minutes approved from the May meeting.
- #3. Reviewed work injuries and illnesses related to Hazards Management. Falls are still up.
- #4. Unfinished Business: Nominations for new members and new chair.

#5. New Business: We have added some new members. Adam Maxfield, PlayMakers Technical Director, will be new Chair. Discussion of FLAG THE HAZARD CAMPAIGN and what the different departments did. A successful endeavor for departments.

#6. Other Business: Please bring any questions/concerns/ideas for 19-20 to our next meeting.

Remember:

All of the upcoming meetings we will be reviewing updates to the Health & Safety manual, please make every effort to come so you can have input to this process and relate changes back to your departments and units.

Next Meeting: Scheduled for November 13th, 2019.

Meeting adjourned at 3:00pm.

Meeting schedule for 2019-2020:

Wednesday August 14<sup>th</sup> 2019, Wednesday November 13<sup>th</sup> 2019, Wednesday February 12<sup>th</sup> 2020, Wednesday May 13<sup>th</sup> 2020, Wednesday August 12<sup>th</sup> 2020. Meetings will be at 2:00 in The Center For Dramatic Art conference room, 244, second floor.