



JOSH DOBSON
COMMISSIONER OF LABOR

NICOLE BROWN
EAST COMPLIANCE BUREAU CHIEF
OCCUPATIONAL SAFETY AND HEALTH DIVISION

August 29, 2024

Attn: Catherine Brennan
UNC Chapel Hill
1120 Estes Dr Ext
Chapel Hill, NC 27599

Re: Report of an Accident: 203501499

Dear Catherine Brennan:

Recently the North Carolina Department of Labor Occupational Safety and Health Division received notification of an accident at your establishment at 211 Lenoir Dr, Chapel Hill, NC 27514. The specific nature of the accident is described in detail on the attached page.

We have not determined whether the hazards, as alleged, continue to exist at your workplace; and we are not conducting an inspection, at this time. However, you should investigate the circumstances and hazardous conditions related to the incident and make any necessary corrections or modifications. Within 5 working days of your receipt of this letter, please advise us by certified mail or submitting electronically of your investigation. Your written response must contain a detailed explanation of:

- 1) Why did the incident happen (your investigation findings)?
- 2) What corrective actions have been put into place to prevent additional occurrences?

You should enclose any supporting documentation, such as monitoring results, equipment purchases, photographs etc. However, pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPPA), Public Law 104-191, and various North Carolina laws, you are not to include any Protected Health Information (PHI) about any employee(s) who may have been injured as a result of the accident. Protected Health Information includes "individually identifiable health information" that relates to demographic data, including an employee's name and provision of any type of health coverage or health care benefits to the employee(s) from which they could be identified, or any information that may possibly identify the employee(s) individually. You must not identify any employee who may have been injured by including in your response any common identifiers, such as name, address, birthdate or Social Security Number.

This letter is not a citation nor is it a notification of proposed penalty, which according to the Occupational Safety and Health Act, may be issued only after an inspection or investigation of the workplace. If we do not receive a response from you within 5 working days of your receipt of this letter indicating that appropriate action has been taken an inspection may be conducted.

Please send your written response electronically to the District Supervisor Doreen Makaya at oshresponse.raleigh8@labor.nc.gov. Supporting documentation, such as photos or safety policies, should be attached to the email if applicable. If you have any questions about this letter or the information needed in your response, please contact Doreen Makaya at 919-707-7608.

You are requested to post a copy of this letter and your response to it where it will be readily accessible for review by your employees. Thank you. Your interest in the safety and health of your employees is appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Doreen Makaya". The signature is written in a cursive style with a large initial "D" and "M".

Doreen Makaya
District Supervisor

/kk

Enclosure(s)

Referral of Alleged Safety or Health Hazards

North Carolina Department of Labor
Occupational Safety and Health Division

Referral Number
203501499

Employer Name

UNC Chapel Hill

Site Location (Street, City, State, ZIP)

**211 Lenoir Dr
Chapel Hill NC 27514**

Mailing Address (Street, City, State, ZIP)

**1120 Estes Dr Ext
Chapel Hill NC 27599**

Referral Assigned To

N3070

SIC/NAICS

8221 611310

Safety			Health		
Imminent Danger	Serious	Other	Imminent Danger	Serious	Other
	X				

Hazard Description:

The employee was working a student event and walking outside when she tripped over an uneven area of bricks. The employee suffered a broken tibia and fibula. The employee was transported to the UNC Hospital.